

Adam Alshahwany

Professional, dedicated, and reliable student looking to learn and grow with the business. Looking to gain valuable experience and contribute what I can to an exceptional team.

adamabraar@gmail.com
613-790-0141
Ottawa ON,

Key Qualities

Quick learner
Team player
Excellent communicator
Detail oriented
Very attentive to quality of work
Excellent time management
Strong organizational skills
Effective at resolving conflict
Fluent in English
Intermediate knowledge of Arabic
Remedial knowledge of French

Experience

Software Programming - FrontEnd Simplified, Training

July 2022 - Present

- Engineering scalable, responsive, multi-platform, and SEO friendly websites for clients using HTML5, CSS, React and Java
- Able to analyze code and engineer well-researched clarification
- Innovative software developer offering experience in the full software development lifecycle through customizable solutions
- Developed communication and collaboration skills with both counsellors and attendees of the program

Admin Assistant - Dr. Alshahwany Dental Clinic, Full/Part-Time

August 2021 - Present

- Welcoming and escorting patients in reception to and from the treatment areas
- Sterilizing and disinfecting dental instruments and equipment
- Handing instruments, medicines and equipment to the dentist whilst they treat a patient
- Obtaining a patient's dental history and records
- Answers phone in a professional manner, providing answers when possible and transferring calls or taking messages when needed

Kitchen Staff - Broadway's Bar & Grill, Part-Time

August 2021 - November 2021

- Exhibited sound judgement while executing responsibilities
- Developed game plans and adjusted them according to various situations
- Ability to problem solve and identify problems, responding quickly when situations arise and preventing problems when possible
- Executes prescribed cleaning tasks in accordance with established policies and using the appropriate cleaning chemicals
- Maintains a clean and uncluttered work environment
- Learned how to lead and collaborate with others in the community

Education

St Francis Xavier High School

2017 - Present
Tentative graduation 2023
Honour roll student

Special Skills

Adobe Photoshop
Java, HTML & CSS
Proficient in Windows Operating System
Website design with Weebly
Visual Basic & Studio Code

Personal Achievements

Achieved 50+ hours of volunteer work
Ontario Ministry of Labour Worker Health Training
Ontario Waterloo Math contest Participant
Nepean Blue Devils 2020 Camp Counselor Volunteer